

## PUBLICATION RULES

### - CIIA 2021

The **8<sup>th</sup> International Congress of Audiovisual Researchers** accepts papers in Portuguese, Spanish and English, regardless of the origin of the authors. Only original and unpublished works whose theme is related to the themes of this Congress are allowed.

The Scientific Committee of the **8<sup>th</sup> International Congress of Audiovisual Researchers** will evaluate the interest of the submitted works and, when applicable, may make as many suggestions as it deems appropriate to the authors, who should send their texts with the indicated corrections.

Any work that does not meet the requirements described will be returned to its author.

Proposals will be presented in two formats, Word and PDF, using the forms available on the Congress website.

The main format will be that of an article, although, alternatively, posters may be presented (these will not be published).

#### 1. ARTICLE

Articles must have between **8 and 12 pages** (margins: upper and lower: 2.5 cm; left and right: 3 cm). Font: **Arial 11 body with 1.15 line spacing**.

Paragraphs of the article will not be preceded by first line indentation. Neither the main and secondary titles. Between titles, as well as between paragraphs, a space for separation will be left.

Papers (abstract and full article) will be delivered via the web in the section defined for this purpose as follows:

• **A file named with the author's surnames, or the first of each of the authors if there are several, separated by commas.**

Its inside must be presided by the **title** in Spanish or Portuguese or English (capital letters, bold, centered and body 14, arial). Specify the name of the author or authors (body 11, bold, aligned to the right), and a new line for each author, University or Research Center of origin and the email address (round, body 9 and aligned to the right). Then, and in an independent paragraph, a **summary/ abstract** (maximum 120 words, body 11, italics, justified) will be included in Spanish or Portuguese, and later its translation into English (Abstract). After the summary, **keywords** will be added with a maximum of 5 terms separated by commas, and in English, key-words, also separated by commas. The keywords will be in body 11, round, justified.

The **numbering of the titles** (sections and subsections), after the respective indentation, will be organized as follows:

a) Main title, in bold and capital letters. Example:

## 1. COMMUNICATION

b) Next, in bold and lower case. Example:

### 1.1. History of Media

c) Next, in italics and lowercase. Example:

*1.1.1. The study of communication in ancient societies*

d) The following, in the round. Example:

1.1.1.1. The first forms of written communication.

**Notes** should be placed at the bottom of the page (body 10 in Arial, single spacing without indentation).

The captions of the notes within the text will be indicated with numbers and without parentheses. The notes will be used for comments, and not for the indication of bibliographic references, which will be made in the body of the text, as will be indicated later.

**Long citations** (three lines or more) within the text will be in their own paragraph, without quotation marks, in italics, size 10 and single space. A blank space with the previous and following paragraphs will be left at the beginning and at the end of each paragraph. Short citations in the text will be in italics in body 11. The omission of the text of a quotation will be indicated by three ellipsis between square brackets [...]. Punctuation marks (periods, commas, etc.) will be placed after quotation marks or explanatory notes. Examples: "semiotic": "semiotic" • Italics will be used (without quotes or underlining) to highlight a word or phrase within the text.

The **bibliographic citation system** within the text will be done as follows (**Harvard style**):

a) Author's surname, year, alphabetical order within the year if necessary, colon, reference page or pages. Examples:

Habermas (1987: 27), Habermas (1988a: 36--38)

b) If the page reference is multiple, they will be separated by commas. Example: Habermas (1987: 27--29, 31--39)

c) If several authors or works are cited, they will be separated by semicolons. Example: (Habermas, 1987: 27--29; Adorno, 1988a: 36--38)

d) If the author cited is in parentheses, a comma will be placed after the surname. Example: (Eco, 1990)

The **statistical tables, graphs and illustrations** will be centered and numbered in Arabic numerals. They must have descriptive titles and information from the source (both the title and the source will be in Arial, size 10, round, left-justified without justification, without indentations of any kind, each in a separate line and without additional spaces between them. ). The number and title of the table, graph or illustration are at the top. The font will be placed at the bottom of each table, graphic or illustration.

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Articles must end with the title **Bibliographic references** (lowercase and bold) that will contain the works used and organized alphabetically by the authors following the APA bibliographic citation rules.